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CENTRAL CONNECTICUT HEALTH DISTRICT
FINANCE COMMITTEE MEETING
Wethersfield Community Center, Room F-3
November 11, 2010

Working Notes (unapproved)

I. Call to order and attendance

Meeting called to order at 3:39 p.m. Attending: Pat Checko (Chair), Carolyn Wysocki, Grant Golub, Judy Sartucci and Paul Hutcheon.

Excused: Dianne Doot.

II. Public Forum

None.

III. Review and Reorder agenda.

Add CPHA agency membership status under Other.

IV. Review of Auditor's Report

Audit report year end status of \$87,259 placed into Operating Reserve Fund noted.

V. Discussion of set aside for Capital Fund.

A MOTION was made by Carolyn Wysocki to recommend to the Board a transfer of \$10,000 into the Capital Account. Seconded by Grant Golub. MOTION carried unanimously

VI. Proposed FY 11/12 Budget Issue Discussion

The Committee discussed using the Capital Account monies for IT needs. Committee advised on current year status of flu income and a projected estimated revenue shortfall of \$50,000. H1N1 \$100,000 grant to be shown separately.

VII. Other Business.

- a. CPHA Agency Membership. A MOTION was made by Grant Golub to recommend to the Board obtaining agency membership with CPHA effective immediately. Seconded by Carolyn Wysocki. MOTION carried unanimously.**

VIII. NEXT MEETING DATE(S)

To be determined (possibly Monday, November 29, 2010).

A MOTION to adjourn was made by Grant Golub. Seconded by Carolyn Wysocki. Motion carried unanimously.

Meeting adjourned at 5:30 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health