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## **CENTRAL CONNECTICUT HEALTH DISTRICT FINANCE COMMITTEE**

Newington Senior and Disabled Center, Room A & B  
November 10, 2011 - 6 p.m.

### **Working Notes (approved)**

#### **I. Call to order and attendance**

Meeting called to order at 6:07 p.m.

Attending: Pat Checko (Chair), Kevin Borrup, Dianne Doot, Judy Sartucci, Carolyn Wysocki, Paul Hutcheon

Excused: Grant Golub

Quorum.

#### **II. Public Forum**

None.

#### **III. Review and reorder agenda**

No Action.

#### **IV. Review and approval of minutes and working notes (January 20, 2011)**

**A MOTION was made by Kevin, seconded by Dianne to approve the minutes and working notes of the January 20, 2011 meeting. 3 approved (Pat, Kevin, Dianne) 2 abstained (Judy & Carolyn). Motion carried.**

#### **V. Preparation of FY 12/13 Budget**

Pat provided a handout on "Budget Preparation Considerations" which was reviewed by the Committee.

Judy provided two handouts: "Suggestions on Planning CCHD 2012-2013 Budget", and "Strategy for Fee Increase to Towns", these were reviewed by the Committee.

The Committee discussed recommended principles presented by Pat. The Committee did not reach a consensus on no raises for staff.

Pat agreed to set up a meeting with Chris Monroe to discuss health insurance plan options.

Paul agreed to contact Rocky Hill for their health insurance plan and the ability for CCHD to join.

Pat will check on the ability of CCHD to access the state health insurance plan.

The Committee agreed by consensus that the per capita rate will definitely need to be increased.

Paul will examine the cost of service for environmental health inspections.

Committee requested Director to prepare a budget reflecting: no salary increases, no transfer from reserve, current health care costs, all known grants, \$20,000 to post retirement fund, and no permit fee adjustments.

**VI. Other Business**

None.

**VII. Next meeting Date**

To be determined, looking at the first week of December. Pat will send notice.

**A MOTION to adjourn was made by Kevin, seconded by Carolyn. Motion carried unanimously.**

Meeting adjourned at 8:00 p.m.

Respectfully submitted,  
Paul Hutcheon, M.P.H., R.S. Director of Health