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**CENTRAL CONNECTICUT HEALTH DISTRICT
GOVERNANCE COMMITTEE MEETING
ROCKY HILL TOWN HALL
November 8, 2010**

Working Notes (approved)

I. Call to order and attendance

Meeting called to order at 5:36 p.m. Attending: Judy Sartucci (Chair), Kevin Borrup, Art Yoaps, Carolyn Wysocki and Paul Hutcheon. Quorem.

Excused: none

II. Review and Reorder agenda.

A MOTION was made by Carolyn Wysocki to add “Board Function” to the agenda under Other Business. Seconded by Judy Sartucci. MOTION CARRIED UNANIMOUSLY.

III. Approval of Minutes and Working Notes (October 7, 2010)

A MOTION was made by Carolyn Wysocki to approve the minutes and working notes of October 7, 2010. Seconded by Judy Sartucci. 2 abstentions (Yoaps, Borrup). MOTION CARRIED.

IV. Old Business

a. Accreditation Process- self assessment tool

Review of progress to date on completion of PHAB self assessment.

b. Strategic Planning Process - goals and objectives

A draft handout of 2011-2014 Goals was reviewed along with “Strategic Planning—Where Are We”. Goal III was modified to remove “infectious disease and other”. **A MOTION was made by Carolyn Wysocki to approve the Goals as modified. Seconded by Art Yoaps. MOTION CARRIED UNANIMOUSLY.**

A handout on draft ideas for objectives was reviewed. The Director of Health and staff will develop objectives for Goals I, II and III. The Board/Committee will work on Goals IV and V.

V. Next steps

No discussion.

VI. Other Business

a. Committee agenda for this year.

Judy provided a handout for suggested FY 10/11 agenda items for the Committee. Carolyn agreed to propose a framework for policy development. The Committee agreed to the agenda presented by Judy. **A MOTION was made by Carolyn Wysocki to adopt the Committee agenda as presented. Seconded by Art Yoaps. MOTION CARRIED UNANIMOUSLY.**

b. Board Function.

The Committee discussed ways to improve Board function. The Committee considered having topics discussed at one meeting for vote at a following meeting. The Committee considered limiting discussions and moving items forward once the position of a majority of the Board is clear.

Kevin Borrup leaves at 6:54 p.m.

Consider Committee reports provide more information relative to action taken. The Committee discussed limiting discussion time on particular topics.

VII. Next Meeting Date

The next meeting date was discussed for either December 2, 6, 7, 8 or 9, 2010 and January's meeting for either January 10, 11 or 13, 2011 at 5:00 PM.

A MOTION was made by Art Yoaps to adjourn. Seconded by Carolyn Wysocki. MOTION CARRIED UNANIMOUSLY.

The meeting was adjourned at 7:25 PM.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health