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**CENTRAL CONNECTICUT HEALTH DISTRICT  
GOVERNANCE COMMITTEE MEETING  
ROCKY HILL TOWN HALL  
October 7, 2010**

**Working Notes (Approved)**

**I. Call to order and attendance**

Meeting called to order at 5:20 p.m. Attending: Judy Sartucci (Chair), Nancy Klatt, Carolyn Wysocki and Paul Hutcheon.

Excused: Kevin Borrup

**II. Review and Reorder agenda.**

No action taken.

**III. Approval of Minutes and Working Notes (September 9, 2010)**

**A MOTION was made by Carolyn Wysocki to approve the minutes and working notes of September 9, 2010 as amended. Seconded by Nancy Klatt. MOTION CARRIED UNANIMOUSLY.**

**IV. Old Business**

**a. Accreditation Process- update**

Paul provided the Committee with an update on completion of the PHAB Self-Assessment. Part A and Domain 1 in Part B have been completed. Paul will send the completed portions to the Committee.

**b. Strategic Planning goals (continued)**

The Committee reviewed a handout from Judy that included draft ideas for goals. There were 6 goals shown. The Committee discussed involving others in the goal setting process. The Committee suggested removing goal V. The Committee discussed the format for the goals and possibly using the prior format of goals-objectives and action steps. The Committee discussed the need to bring the goals to the Board for review/discussion.

**V. Next steps**

Continue to develop goals and objectives.

**VI. Other Business**

None

**VII. Next Meeting Date**

The next meeting date was set for Thursday, November 4, 2010 at 5:00 PM.

The meeting was adjourned at 7:25 PM.

Respectfully submitted,  
Paul Hutcheon, M.P.H., R.S. Director of Health