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**CENTRAL CONNECTICUT HEALTH DISTRICT  
GOVERNANCE COMMITTEE MEETING  
ROCKY HILL TOWN HALL  
July 27, 2010**

**Working Notes (Unapproved)**

**I. Call to order and attendance**

Meeting called to order at 5:10 p.m. Attending: Judy Sartucci (Chair), Carolyn Wysocki, Nancy Klatt and Paul Hutcheon.

Excused: Kevin Borrup.

**II. Review and Reorder agenda.**

Vision /Mission Statement added under Old Business.

**III. Approval of Minutes and Working Notes (July 1, 2010)**

**A MOTION was made by Carolyn Wysocki to approve the minutes and working notes of July 1, 2010. Seconded by Nancy Klatt. MOTION CARRIED UNANIMOUSLY.**

**IV. Old Business**

**a. Vision/ Mission /Core Values Statement**

By consensus, the Committee agreed to submit revisions to the Board for review and approval.

**b. Exploratory Process—Accreditation**

The Director agreed to complete the PHAB Self-Assessment Tool, ideally within 6-12 months. Carolyn updated the Committee on the Commissioner's Council on Public Health. Judy mentioned the MAPP process available through NACCHO.

**c. Strategic Planning Process**

The Committee discussed goal setting and creation of objectives. One goal considered was to improve quality of services provided. One objective considered was to pursue national accreditation. Action steps: Prepare a Strategic Plan; Perform a Community Health Assessment; Develop a Quality Improvement Plan; and Complete the PHAB Self-Assessment Tool.

**V. Next steps**

Judy will present a Committee report at the August Board meeting.

**VI. Next Meeting Date**

No date set.

**A MOTION to adjourn was made by Nancy Klatt, seconded by Carolyn Wysocki at 7:00 p.m. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,  
Paul Hutcheon, M.P.H., R.S. Director of Health