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**CENTRAL CONNECTICUT HEALTH DISTRICT
GOVERNANCE COMMITTEE MEETING
ROCKY HILL TOWN HALL
July 1, 2010**

Working Notes (Approved)

I. Call to order and attendance

Meeting called to order at 5:10 p.m. Attending: Judy Sartucci (Chair), Carolyn Wysocki, Kevin Borrup, Nancy Klatt (arrived at 5:11 p.m.) and Paul Hutcheon.

Excused: None.

II. Review and Reorder agenda.

No action.

III. Approval of Minutes and Working Notes (June 3, 2010)

A MOTION was made by Carolyn Wysocki to approve the minutes and working notes of June 3, 2010 as amended. Seconded by Kevin Borrup. 3 were in favor (Sartucci, Borrup, Wysocki), 1 abstention (Klatt), MOTION CARRIED.

IV. Old Business

a. Strategic Planning Process

The Committee received a copy of the June 27, 2006 LedgeLight Health District proposed Strategic Plan and the proposed Local Standards Measures adopted by PHAB dated July 16, 2009.

The Committee reviewed the proposed revisions for the Vision Statement, Mission Statement, Purpose of Public Health and 10 Essential Services.

The Committee reviewed the sample values handout and made suggested edits.

A MOTION was made by Carolyn Wysocki to recommend to the Board adoption of the revised mission statement. Seconded by Kevin Borrup. MOTION CARRIED UNANIMOUSLY.

The Committee reviewed the "Thoughts on CCHD Strategic Planning Process" handout. Paul said he would check the PHAB self-assessment tool.

(Kevin leaves at 6:20 p.m.)

A MOTION was made by Carolyn Wysocki to recommend to the Board continued exploration of the PHAB National LHD accreditation process. Seconded by Nancy Klatt. MOTION CARRIED

UNANIMOUSLY.

V. Next Meeting Date

The Committee discussed possible meeting dates including July 20, 27 and 28, 2010. Judy agreed to follow-up.

Meeting adjourned at 7:00 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health