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In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record votes during regular or special meetings. An original to be made available at the office of the Central CT Health District, 505 Silas Deane Highway, Wethersfield, CT within 48 hours of the meeting being adjourned.

NAME OF PUBLIC BOARD OR COMMISSION	CENTRAL CONNECTICUT HEALTH DISTRICT
DATE MEETING AGENDA POSTED	May 8, 2008
LOCATION	Wethersfield Community Center, Room S3
DATE OF MEETING	May 15, 2008
TIME MEETING STARTED	5:44 p.m.
PERSON PREPARING MEETING MINUTES	Eileen A. Knapp
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MEMBERS PRESENT AT MEETING

1. Nancy Klatt, Chairperson	2. Arthur Yoaps, Vice Chairman
3. Judith Sartucci	4. Lynn Gavelek
5. Patricia Checko	6. Carolyn Wysocki
7. Andrea Urciuoli	8. Kevin Borrup
9. Paul Hutcheon, M.P.H., R.S.	10.
11.	12.

Excused: Diane Doot, Amanda Hurwitz

QUORUM PRESENT Yes No

TEXT MOTIONS AND RESULTS VOTES

1st MOTION Passed Failed Tabled

A MOTION was made by Kevin Borrup to add three items to the Agenda:

1. Add the approval of the auditor under New Business
2. Add a discussion of Climate Change under Other
3. Add a discussion of the Strategic Plan under Other.

Seconded by Judy Sartucci. All were in favor, MOTION CARRIED.

2nd MOTION Passed Failed Tabled

A MOTION was made by Judy Sartucci to accept the minutes of April 17, 2008 with changes.

Seconded by Arthur Yoaps. 6 were in favor (Yoaps, Klatt, Urciuoli, Gavelek, Sartucci, Checko), 2 abstentions (Borrup, Wysocki), MOTION CARRIED.

3rd MOTION Passed Failed Tabled

A MOTION was made by Pat Checko to approve the Financial Report of April 2008. Seconded by Kevin Borrup. All were in favor, MOTION CARRIED.

4th MOTION Passed Failed Tabled

A MOTION was made by Pat Checko that the Board enters into an agreement with Pedi-care, LLC. to add a \$3.00 charge as a coordination fee for those communities where CCHD does the booking. Seconded by Arthur Yoaps. No one was in favor, all were opposed, MOTION FAILED.

5th MOTION Passed Failed Tabled

A MOTION was made by Art Yoaps to accept the new By-laws as presented by the Governance Committee. Seconded by Patricia Checko. All were in favor, MOTION CARRIED.

6th MOTION Passed Failed Tabled

A MOTION was made by Judy Sartucci to send a letter to the four mayors requesting that the terms of appointments for Pat Checko, Judy Sartucci and Dianne Doot be adjusted to show a 3-year term effective from the date of appointment and that any future appointments to the Board of Health also be made for a 3-year term from the date of appointment in accordance with State Statute. Seconded by Pat Checko. 7 were in favor (Klatt, Yoaps, Gavelek, Sartucci, Urciuoli, Checko, Wysocki), one abstention (Borrup), MOTION CARRIED.

7th MOTION Passed Failed Tabled

A MOTION was made by Kevin Borrup to approve the Per Capita Grant application as presented. Seconded by Arthur Yoaps. All were in favor, MOTION CARRIED.

8th MOTION Passed Failed Tabled

A MOTION was made by Carolyn Wysocki to refer the job descriptions for the Salon Inspector and the Community Health Coordinator to the Personnel Committee to report back at the next Board meeting. Seconded by Judy Sartucci. 2 were in favor (Wysocki, Sartucci), 6 opposed (Klatt, Yoaps, Borrup, Urciuoli, Gavelek, Checko), MOTION FAILED.

9th MOTION Passed Failed Tabled

A MOTION was made by Kevin Borrup to use the existing Salon Inspector / Environmental Health Inspector job description to proceed with hiring a Salon Inspector and with that said to refer the Salon Inspector / Environmental Health Inspector job description to the Personnel Committee for possible revision. Seconded by Pat Checko. 6 were in favor (Klatt, Yoaps, Borrup, Checko, Urciuoli, Gavelek), 2 opposed (Wysocki, Sartucci), MOTION CARRIED.

10th MOTION Passed Failed Tabled

A MOTION was made by Pat Checko to call the Community Health Coordinator job description a “draft” and allow the Director of Health to advertise for the position then send the description to the Personnel Committee to make any revisions necessary. Seconded by Lynn Gavelek. 6 were in favor (Klatt, Yoaps, Gavelek, Checko, Urciuoli, Borrup) 2 opposed (Wysocki, Sartucci), MOTION CARRIED.

11th MOTION Passed Failed Tabled

A MOTION was made by Judy Sartucci that the District issue a Temporary Seasonal Food Service Establishment Permit to everyone that participates in the Farmer’s Market in Berlin and waive the fees for those farmers who are not preparing food but are simply selling fresh fruits and vegetables. Others that may participate in the Farmer’s Market who are in the food preparation business would have to pay the appropriate fee. Seconded by Kevin Borrup. All were in favor, MOTION CARRIED.

12th MOTION Passed Failed Tabled

A MOTION was made by Carolyn Wysocki nominating Pat Checko to serve on the Executive Committee. Seconded by Judy Sartucci. Pat Checko accepted the nomination and all were in favor, MOTION CARRIED.

13th MOTION Passed Failed Tabled

A MOTION was made by Pat Checko that the Board enters into a contract with the existing auditor, Carolyn Geysen. Seconded by Kevin Borrup. All were in favor, MOTION CARRIED.

14th MOTION Passed Failed Tabled

A MOTION was made by Kevin Borrup to adjourn. Seconded by Pat Checko. All were in favor, MOTION CARRIED.

LINK TO WORKING NOTES (will be attached if available)

TIME MEETING ADJOURNED: 8:19 p.m.

TIME DELIVERED TO TOWN CLERK: _____.