



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767

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**CENTRAL CONNECTICUT HEALTH DISTRICT
GOVERNANCE COMMITTEE MEETING
NEWINGTON TOWN HALL
May 6, 2010**

Working Notes (Unapproved)

I. Call to order and attendance

Meeting called to order at 5:16 p.m. Attending: Judy Sartucci (Chair), Nancy Klatt, Carolyn Wysocki, Kevin Borrup and Paul Hutcheon.

II. Review and Reorder agenda.

A MOTION was made by Carolyn Wysocki to add to the agenda a discussion of District Policies and Procedures in general. Seconded by Judy Sartucci. One in favor- Wysocki. Two opposed- Klatt, Borrup. One abstention- Sartucci. MOTION FAILED.

III. Approval of Minutes and Working Notes (February 11, 2010 and March 4, 2010)

A MOTION was made by Nancy Klatt to approve the minutes and working notes of February 11, 2010. Seconded by Kevin Borrup. MOTION CARRIED UNANIMOUSLY.

A MOTION was made by Nancy Klatt to approve the minutes and working notes of March 4, 2010 with corrections. Seconded by Kevin Borrup. 3 in favor (Borrup, Klatt, Sartucci), 1 abstention (Wysocki), MOTION CARRIED.

IV. Old Business

a. Strategic planning process – essential services framework

The Committee reviewed the NPHPSP Governance Assessment version 2.0 including the Performance Assessment Instrument and Performance Assessment.

The Committee reviewed the Ledgelight Health District strategic planning model. A copy of this model will be sent to Committee members.

The Committee discussed a 6 month to 1-year time frame to conduct the NPHPSP Governance Assessment using Board meeting time. A copy of the NPHPSP Governance Assessment will be sent to Board members.

There was a suggestion to develop a 1-year Board agenda/calendar.

b. Regionalization Issues

The Committee discussed a handout prepared by Judy.

V. New Business

a. Ways to improve Board meetings

No discussion.

b. Board Advocacy Role

No discussion.

VI. Other Business

None.

VII. Next meeting date

Meetings are to be scheduled for the 1st Thursday of each month. Next meeting will be on June 3, 2010 at 5:00 p.m. in Rocky Hill.

A MOTION was made by Kevin Borrupt to adjourn. Seconded by Nancy Klatt. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health