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**CENTRAL CONNECTICUT HEALTH DISTRICT
COMMUNITY ASSESSMENT COMMITTEE MEETING**

Berlin Community Center, Room 5

April 19, 2011

Working Notes (Unapproved)

I. Call to order and attendance

Meeting called to order at 4:03 p.m. Attending: Pat Checko (chair), Dianne Doot, Paul Hutcheon, Grant Golub, Carolyn Wysocki, Judy Sartucci (4:07 p.m.).

Staff: Hilary Norcia, Lori DiPietro

Quorum

II. Review and Reorder agenda.

A MOTION was made by Grant to amend the agenda and add Block Grant Review under item VI. Seconded by Dianne. Motioned carried unanimously.

III. Approval of Minutes and Working notes for March 8, 2011.

A MOTION was made by Grant to approve the minutes and working notes of the March 8, 2011 meeting. Seconded by Dianne. Motioned carried unanimously.

IV. Public Forum

None Present

V. Community Health Assessment

Judy arrives 4:07 p.m.

Committee reviewed latest cross tabs. Need clarification on pesticide application outdoors (i.e. number of days or number reporting activity). Need to develop a leaflet on the report and a press release. Compare with prior reports. Staff to prepare draft using examples from Stratford and BBHD.

VI. Other Business- Block Grant Review

Committee reviewed Block Grant application package. Staff provided an overview of several ideas.

A MOTION was made by Judy, seconded by Grant to recommend to the Board use of the Block Grant monies as follows: \$4,347 for Community Health Coordinator Salary; \$5,000 to address Excess Dietary Fats/Nutrition; and \$2,980 to address obesity. Motioned carried unanimously.

Committee agreed to discuss other community assessments of interest at an upcoming meeting.

VII. Next Meeting Date

Date and time to be determined.

A MOTION was made by Grant, seconded by Dianne to adjourn. Motion carried unanimously.

Meeting adjourned at 6:03 p.m.

Respectfully submitted,

Paul Hutcheon, M.P.H., R.S. Director of Health