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BUDGET COMMITTEE MEETING

ROCKY HILL TOWN HALL

April 14, 2008

- I. Call to Order and Attendance- Meeting called to order at 5:47 p.m. Attending: Art Yoaps, Nancy Klatt, Carolyn Wysocki, Patricia Checko and Paul Hutcheon. Excused: Kevin Borrup.
- II. Approval of minutes of January 10, 2008. A MOTION was made by Nancy Klatt to accept the minutes of January 10, 2008 as amended. Seconded by Art Yoaps. 3 were in favor (Yoaps, Klatt, Wysocki), one abstention (Checko), MOTION CARRIED.
- III. Financial Reserve Fund Policy. The Committee reviewed the policies and procedures prepared by Judy Sartucci and Carolyn Wysocki. A MOTION was made by Nancy Klatt to recommend to the Board adoption of the Financial Reserve Fund Policy Resolution as presented. Seconded by Patricia Checko. All were in favor, MOTION CARRIED. A MOTION was made by Patricia Checko to recommend to the Board adoption of the Financial Reserve Fund Policy as presented. Seconded by Nancy Klatt. All were in favor, MOTION CARRIED.
- IV. Capital Improvement Reserve Fund Policy. A MOTION was made by Patricia Checko to bring the Financial Reserve Fund Policy back on the table for discussion. Seconded by Nancy Klatt. All were in favor, MOTION CARRIED. A MOTION was made by Patricia Checko to recommend to the Board adoption of the Financial Reserve Fund Policy as amended. Seconded by Art Yoaps. All were in favor, MOTION CARRIED. A MOTION was made by Patricia Checko to recommend to the Board adoption of the Capital Improvement Reserve Fund Policy as amended. Seconded by Nancy Klatt. All were in favor, MOTION CARRIED. A MOTION was made by Patricia Checko to recommend to the Board adoption of the Capital Improvement Reserve Fund Policy Resolution as presented. Seconded by Carolyn Wysocki. All were in favor, MOTION CARRIED.
- V. Charges for services beyond core services. The Committee reviewed several programs and services including the Newington Housing Code, MDC Hazardous Waste Collection Program, Newington Environmental Quality Commission, EPA Tools for Schools Program and other services. The Committee agreed that at this time there were no services beyond core services for which a separate charge was necessary.
- VI. Financial Resource Plan. The Committee discussed the need to continue to investigate new revenue sources. The Committee agreed further discussion was needed.
- VII. In-kind Services. The Committee identified some of the in-kind services provided by member towns including reduced or no rent, access to town vehicles and telephone/internet service. The Committee requested that the Director of Health identify the dollar value of these in-kind services.

VIII. Proposed Bylaws revision- Budget Committee. The Committee was reminded that the Bylaws Committee has prepared a draft proposal for changes to the existing Bylaws and the language for the Budget Committee (Finance Committee). Committee members were encouraged to review the proposal.

Meeting adjourned 8:03 p.m.

Respectfully submitted,

Paul Hutcheon, Director of Health