



Central Office: 505 Silas Deane Highway, Wethersfield, CT 06109 Phone (860) 721-2822 Fax (860) 721-2823
Berlin: 240 Kensington Road, Berlin, CT 06037 Phone (860) 828-7017 Fax (860) 828-9248
Newington: 131 Cedar Street, Newington, CT 06111 Phone (860) 665-8586 Fax (860) 665-8533
Rocky Hill: 761 Old Main Street, Rocky Hill, CT 06067 Phone (860) 258-2770 Fax (860) 258-2767
www.ccthd.org

(Approved minutes)

GOVERNANCE COMMITTEE MEETING

NEWINGTON TOWN HALL

February 13, 2008

- I. Call to Order and Attendance- Meeting called to order at 5:40 p.m. Attending: Nancy Klatt, Andrea Urciuoli (Chair), Judith Sartucci and Paul Hutcheon. Excused: Carolyn Wysocki, Patricia Checko, Patrick Kelly.
- II. The Committee reviewed the proposed draft bylaws as prepared by Judy Sartucci. The Committee also reviewed the memo with suggested items for discussion prepared by Carolyn Wysocki and dated February 11, 2008. The Committee agreed on numerous edits to the draft prepared by Judy. Judy agreed to prepare an updated draft with the edits as noted. The Committee also received a list of questions prepared by Judy. The Director of Health agreed to review the list. The Committee agreed that another meeting will need to be set once the updated bylaws draft and legal questions are available.

Meeting adjourned 7:45 p.m.

Respectfully submitted,

Paul Hutcheon, Director of Health