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**CENTRAL CONNECTICUT HEALTH DISTRICT
GOVERNANCE COMMITTEE MEETING
NEWINGTON TOWN HALL
February 11, 2010**

Working Notes (Unapproved)

I. Call to order and attendance

Meeting called to order at 5:08 p.m. Attending: Judy Sartucci (Chair), Nancy Klatt, Carolyn Wysocki, Kevin Borrup and Paul Hutcheon.

II. Review and Reorder agenda.

No action.

III. Approval of Minutes and working notes (January 14, 2010)

A MOTION was made by Nancy Klatt to accept the minutes of January 14, 2010 as amended. Seconded by Kevin Borrup. All were in favor, MOTION CARRIED.

1. Postings and FOI

By consensus, the Committee agreed that working notes should be posted within 7 days of a meeting to comply with FOI requirements.

IV. Old Business

1. Bylaws- proposed revisions

The Committee reviewed a handout from Judy Sartucci regarding electronic participation at meetings. The Committee suggested revisions. Judy will develop a revised version based upon discussions.

The Committee reviewed a handout from Judy Sartucci regarding the Board of Directors. By consensus the Committee approved the proposed changes.

The Committee reviewed a handout from Judy Sartucci regarding Committees.

A MOTION was made by Kevin Borrup to recommend to the Board amending the Bylaws, Article III, Sections 2, 3 & 6 (new); Article VII, Sections 3 (new) & 9; and Article VIII (new), Sections 1 thru 4 as discussed and amended at the meeting. Seconded by Nancy Klatt. All were in favor, MOTION CARRIED.

The Committee agreed by consensus to recommend to the Board that an attorney review the proposed changes following Board approval.

2. Board development- update

The Committee requested that an insurance representative be present at the March meeting to discuss liability issues, particularly for the Board.

3. Strategic Planning process- update

The Committee requested that the Community Health Coordinator pursue funding for strategic planning and suggested checking with the Cancer Society and the Heart Association. Kevin Borrup stated that he would provide materials from NALBOH regarding strategic planning.

V. New Business

1. Regionalization issues

Judy provided the Committee with a handout. No discussion.

2. Board advocacy role

No discussion.

VI. Other Business

None.

VII. Next meeting date(s)

Next meeting Thursday, March 4, 2010 5-6:30 p.m.

Meeting adjourned at 6:35 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health