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**CENTRAL CONNECTICUT HEALTH DISTRICT
FINANCE COMMITTEE**

Wethersfield Community Center, Room S-3
January 20, 2011 – 5:00 p.m.

Working Notes (approved)

I. Call to order and attendance

Meeting called to order at 5:03 p.m.

Attending: Pat Checko (Chair), Grant Golub, Kevin Borrup, Dianne Doot and Paul Hutcheon.

Excused: Carolyn Wysocki

II. Public Forum

None present.

III. Review and Reorder agenda.

A MOTION was made by Grant Golub and seconded by Kevin Borrup to approve the amended agenda to add the November 30, 2010 minutes and working notes. 3 were in favor (Checko, Golub, Borrup), 1 abstained (Doot). MOTION CARRIED.

IV. Review and approval of Minutes and working notes (November 30, and December 15, 2010).

A MOTION was made by Grant Golub and seconded by Kevin Borrup to approve the minutes and working notes of November 30, 2010 and December 15, 2010. Motion carried unanimously.

V. Proposed FY 11/12 Budget

Committee reviewed status of budget to date. Committee reviewed comments submitted by Carolyn Wysocki and response provided by the Director of Health. No committee action was taken. Committee discussed several items still on the table.

A MOTION was made by Kevin Borrup and seconded by Dianne Doot to recommend to the Board that the proposed FY 11/12 budget include the following:

- 1. 0% increase in per capita membership rate.**
- 2. Increase in the capital account to \$100,000 to update IT and other infrastructure needs.**
- 3. \$20,000 transfer into the retirement trust fund for future health insurance costs.**
- 4. Show Health Educator as a Full Time position.**
- 5. 2% salary increases**

Motion carried unanimously.

VI. Other Business

Pat Checko to work with auditor to obtain information regarding liability cost for retirement benefits.

VII. Next Meeting Date(s)

Next meeting date - to be set at a future date.

A MOTION to adjourn was made by Kevin Borrup and seconded by Grant Golub. Motion carried unanimously.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,
Paul Hutcheon, M.P.H., R.S. Director of Health